

# STATE TROOPER APPLICANTS SPECIAL INSTRUCTIONS

#### Please follow these important instructions.

This packet is part of the selection process. Your failure to following these instructions or provide the necessary documentation will result in your file being placed inactive. If you have questions, please refer to pages 2, 28 and 29 for further instructions or help.

- Step 1. Print out this entire packet. (Single Sheet Only, No double sided copies)
- Step 2. Complete all pages of this packet, ensure that you have all the forms that require a notary signature to be signed and notarized. (We will not notarize forms for you.) Also ensure that you have all the requested forms and documents attached to this packet.
- Step 3. Make a copy of your completed packet. (We will not make copies for you.)
- Step 4. Bring this completed packet and the copy that you made to the testing site on your scheduled date. (*Do not mail this packet*)
- Step 5. Ensure that you have Page 27, of the Supplemental Application, CJSTC 75A, CJSTC 75B and the Patients Personal Medical History completed by your physician (MD not LPN or equivalent).
- Step 6. You should make arrangements to be at the testing facility for the entire day. The conditions of employment are based upon your successful completion of the Physical Abilities Test. If you plan to attend, each applicant must bring written proof of a passing Pre-employment Written Test for Law Enforcement Officer Basic Abilities Test (BAT). The Florida Highway Patrol will no longer be administering this test. Applicants will not be processed unless they have written proof of passing this BAT Test. Additional information and study material can be found at the Florida Department of Law Enforcement website:

http://www.fdle.state.fl.us/cms/CJSTC/Officer-Requirements/Basic-Abilities-Test.aspx

This website will provide you with information on how you may obtain a study guide and participate in this BAT test at selection centers located throughout the State of Florida. The Florida Highway Patrol does not provide a study guide or other information pertaining to this test. If you have taken the BAT Test for Law Enforcement Officer within the last four

years and passed please bring written proof of a passing score with you to testing.

Step 7. Ensure that if you have any tattoos that they are in compliance with Florida Highway Patrol Policy. (See page 26, for the policy) If you are in violation of our tattoo policy you will not be allowed to continue in the selection process.

Step 8. Do not arrive late. You will <u>not be admitting</u> to testing after 6:00am. Please make allowance for distance and traffic. Bring with you two #2 pencils and an ink pen.

The back of this packet contains directions to the three testing sites (Miami/Orlando/Tallahassee-Havana). Please ensure that you appear at your chosen testing site. You do NOT have to call and confirm your attendance. Applicants who fail to attend the Physical Abilities Test (PAT) or arrive late are considered no longer interested in the State Trooper position. The State of Florida Employment Application is purged and you are removed from the process.

Applicants who fail to attend and are interested in re-entering the selection process or wish to reschedule the PAT Test, must complete and submit a new State of Florida Application. If you attend Applicant Orientation and successfully pass, your Supplemental Affidavit for State Trooper packet is submitted and there are no missing or incomplete items. You will be contacted within 2-3 weeks to schedule an appointment for your Polygraph Examination.

If you are not contacted within this time frame; then there is an error or missing information with your packet. Please review pages 2, 28 and 29 to ensure that you are not missing anything. It is your responsibility to complete this packet accurately and completely.

This Supplemental Affidavit for State Trooper packet is part of the screening process and is used to determine your ability to correctly follow written instructions.

If you have any questions, please contact the Background Investigation Section at 850-617-2315.

Additional information about the selection process or the FHP Training Academy may be obtained at www.flhsmv.gov/fhp or

# APPLICANT INFORMATION SURVEY Print Clearly

Position Applied for (Circle One):	Trooper	CVE Trooper	Auxiliary
Testing Location (Circle One): MI	AMI ORLA	NDO TALLAHASS	EE
Driver License #	State	e: Race:_	Sex:
SOCIAL SECURITY NUMBER:			
FIRST NAME:		•	
MAILING ADDRESS:			
HOME PHONE: CEL	L PHONE:	Email:	
IS THIS ADDRESS DIFFERENT FROM			
EDUCATION: Masters			
BS/BA DEC (CHECK ONE) 120 HR. OF AS/AA DEC 60+ CREDI 30+ CREDI 15+ CREDI HS DIPLOM	GREE T HR. T HR. T HR.	HER	
MILITARY EXPIERENCE:	YES NO	HONORABLE DISCHA	RGE: YES NO
ACTIVE FLORIDA LEO STANDARDS:	YES NO		
CURRENTLY EMPLOYED FLA. LEO:			
FORMERLY EMPLOYED FLA. LEO:	YES NO	AGENCY:	
ARE YOU WILLING TO RELOCATE ANY	WHERE IN THI	STATE OF FLORIDA	YES NO
HOW DID YOU FIND OUT ABOUT EMPLO (CIRCLE ONE)  FHP RECRUITER TROOPER/FHP EMI INTERNET WEBSIT OTHER LAW ENFO COLLEGE/VO-TECH JOB FAIR US MILITARY REFE NO CONTACT, SELI OTHER:	PLOYEE E RCEMENT AG I REFERRAL RRAL F INITIAED		

Florida Highway Patrol Height/Weight Verification Applicant Copy

Applicant Name:

Applicant SSN:

Circle One:

Male

Female

Completed by FHP Staff:

Weight: \_

Height:

Tattoo DQ

# Florida Highway Patrol Height/Weight Verification FHP Copy

Applicant Name:

Applicant SSN: Circle One:

Male

Female

Completed by FHP Staff:

Weight: \_

Height:

Tattoo DQ

MINIMUM | MAXIMUM

HEIGHT

MAXIMUM

MINIMOM MALE

HEIGHT

104

5.0 57.1

150 155 158 163

107

110 113

5,2

5'3" 5'4" 5'5"

96 99

FEMALE

144 149

102 105 108

> 5'3" 5'4" 5,2, 5'6" 5.7"

141

156

11

161

114

173 178 183

> 5:7" 5'8" 5.9"

5'6"

167

120 124 128 132 136 140

117

165 169 174 179 185 190

> 126 122

> > 5'9" 5'10"

187

5. 8.

130 134 138 146

193 198 204 209 215

5'10"

5'11"

6'0" 6,1, 6'2" 6'3" 6'4" 6'5" 6'6" 6,7 6,8 6,9

148

6'0"

6'1"

144

5'11"

219 226

> 165 170

233 240

175

247 254 262

180 185 191 197

6,11"

201 207 294

7:0"

213

207

150 155 160

220

160 169 174 179 184 189 195

156 152

> 672 6:3

231 238 245 252 260 269

6'4"

6'5" 6,6 6,8

195

201

152

	MAXIMUM	138	141	144	149	152	156	161	165	169	174	179	185	190	195	201	207	213	219	226	233	240	247	254	262	270
FEMALE	MINIMUM	96	66	102	105	108	111	114	118	122	126	130	134	138	142	146	150	155	160	165	170	175	180	185	191	197
	HEIGHT	5.0"	5'1"	5'2"	5'3"	5'4"	5'5"	5'6"	2,1,,	5'8"	5'9"	5'10"	5'11"	6'0"	6.1"	6,2"	6'3"	6'4"	6,2,,	6'6"		6,8,,	6,8,,	6,10"	6,11"	7.0"
	MAXIMUM	145	150	155	158	163	167	173	178	183	187	193	198	204	209	215	220	231	238	245	252	260	269	277	285	294
MALE	MINIMOM	104	107	110	113	117	120	124	128	132	136	140	144	148	152	156	160	169	174	179	184	189	195	201	207	213
	HEIGHT	5,0,,	5,1"	5,5,,	5'3"	5'4"	5,2,	5'6"	2,2	5'8"	5'9"	5,10"	5'11"	6,0,,	6,1"	6'2"	6'3"	6'4"	6'5"			6,8,	6,9	6,10"	6'11"	.0.2

#### Valencia Community College Criminal Justice Center

#### INJURY AND DAMAGE RELEASE

Whereas the below named individual, for his/her own benefit, desires to participate in a physical assessment (PAT) of their ability to perform the essential functions of state trooper, administered by the Florida Highway Patrol.

Whereas the individual realizes that participation in such assessment is subject to inherent risk, the individual hereby releases and holds harmless the State of Florida, Board of Regents, Valencia Community College, its agents and employees, co-sponsors and their agents and employees, and fellow candidates, in connections with bodily injury, death or property damage incurred by below named individual in any way related to or arising out of this physical assessment activity, whether such injury or death arises or is alleged to have arisen from negligence of the individual, the State of Florida, Board of Regents, Valencia Community College, its agents or employees, co-sponsors, their agents or employees, or fellow candidates, or the contributory negligence of any of the aforementioned.

Signed this	Day of	, 20	
Print Name:			
Signature:			
	AFFIDAVIT		
State of			
County of			
Before me personally appearedexecuted the above instrument of his/he therefore. Identification	r own free will and accor	d, with full knowledge of the pu	ırpose
Sworn to and subscribed to me this	Day of	, 20	
NOTARY PUBLIC	•	My commission expires	

#### Florida International University

#### **INJURY AND DAMAGE RELEASE**

Whereas the below named individuals, for his/her own benefit, desires to participate in the Florida Highway Patrol Physical Abilities Test (PAT) at the Florida International University whereas the individual realizes that such PAT is subject to inherent risk, the individual hereby releases and holds harmless the Florida International University, its agents and employees, co-sponsors and their agents and employees, and fellow attendees, in connections with bodily injury, death or property damage incurred by below named individual in any way related to or arising out of the PAT activities, whether such injury or death arises or is alleged to have arisen from negligence of the individual, the Florida International University its agents or employees, co-sponsors, their agents or employees, or fellow attendees, or the contributory negligence of any of the aforementioned.

Signed this	Day of	, 20	
Print Name:	1		
Signature:			
	AFFIDAVIT		
State of			
County of			
Before me personally appeared executed the above instrument of his/her therefore. Identification	own free will and acco	ord, with full knowledge of the pu	rpose
Sworn to and subscribed to me this	Day of	, 20	
NOTARY PUBLIC		My commission expires	



# State of Florida DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES

#### **Supplemental Affidavit for State Trooper**

An Equal Opportunity Employer/Affirmative Action Employer

#### Florida Highway Patrol

2900 Apalachee Parkway Mail Stop 49 Tallahassee, FL 32399-0525



	PLEASE	PRINT OR TYPE IN BLACE	<u>K INK</u>	
APPLICANT:	FIRST NAME	MIDDLE	LAST	(MAIDEN)
MAILING ADDRESS:				
RESIDENCE:	ADDRESS	CITY	COUNTY	STATEZIP
	ADDRESS	CITY	COUNTY	STATEZIP
HOME TELEPHONE:	AREA CODE NUMBER	WORK TELEPHONE:		AREA CODE NUMBER
MOBILE TELEPHONE:_	EI AREA CODE NUMBER			
SOCIAL SECURITY NUM	1BER:			 M/DD/YR)
DRIVERS LICENSE NUM	IBER:ST	SEX:		· · · · ·
(PLEASE CHECK ONLY C	NE.)			
RACE/ETHNICITY:	WHITE BLAC	K HISPANIC	OTHER	
HEIGHT:FEET/INCHE	<b>WEIGHT:</b>	COLOR OF EYES:		NATURAL
U.S. CITIZEN: YES [	NO BY BIRTH Y	ES NO BY N	ATURALIZATION: YE	S NO
PLACE OF BIRTH:	CITY	/STATE/	COUNTRY	· · · · · · · · · · · · · · · · · · ·
HSMV 91029 (Rev. 07/25/15)		1		
·		1		

#### INSTRUCTIONS FOR COMPLETING THE APPLICATION

Notice: Please read and follow these instructions exactly. <u>Any unanswered, incomplete, or omitted questions may result in rejection of your application.</u> This document, when completed, will be used by the Department of Highway Safety and Motor Vehicles as an investigative aid. Retention of this personal data will remain in the files of the Background Investigation Section.

- A. TYPE OR PRINT in black ink.
- B. Answer all questions. If one does not apply to you, write N/A by the number.
- C. If the space available is insufficient, please use additional copies of this form (HSMV 91029) to document your response.
- D. Do not misstate or omit any material fact since the information you provide is subject to verification to determine your qualifications for employment.
- E. Answer all questions accurately and completely. Do not make exaggerated, false or misleading statements as they may cause your rejection or dismissal.
- F. Each and every question has a purpose; do not fail to answer each question completely even if you think it is not important.
- G. The following additional items **MUST** accompany the application:
  - 1. Copy of your high school diploma or high school transcript.
  - 2. Official college transcripts ("issued to student" or photocopied transcripts are not acceptable).
  - 3. GED diploma (GED test scores are required if obtained outside of the state of Florida)
  - 4. Copy of DD214 Form(s) member four (4) copy. (Applies to previous military personnel, submit for all periods of service.)
  - 5. Copy of birth certificate (US or US Territories only)
    - Original certificate of naturalization will be verified and returned, please bring it with you to test site. (If Applicable)
  - 6. Copies of all marriage certificates, divorce decrees, or adoption certificates or legal name changes.
  - 7. A current photograph. (Uncovered no hat/no sunglasses, individual photograph)
  - 8. Proof of registration with Selective Service Systems (If you have Not Served in the Armed Forces Males Only)
  - 9. All out-of -state driving records if applicable. (Must be original certified copy from the State DMV.)
  - 10. Florida State Standards Certification/Test Scores (Florida Certified Police Officer Only)
  - 11. Copy of Social Security Card.
  - 12. Copy of Driver's License with picture.
  - 13. Current/Future Spouse/Roommate Inquiry Waiver Forms

#### OTHER EMPLOYMENT REQUIREMENTS

- H. You must be a United States citizen. Naturalized citizens must provide a copy of your "Original Certificate of Naturalization"
- 1. You must be a least 19 years of age.
- J. MINIMUM VISION REQUIREMENTS: You must have minimum correctable vision of 20/30 in each eye, normal color distinguishing capability and 140 degrees field of vision.
- K. If you are hired, you must complete a period of training and serve in probationary status for twelve months (Section 321.04(2), Statutes).
- L. You must be willing to accept a duty assignment any place in the State of Florida.
- M. A thorough background investigation, including information as to your character, general reputation, personal characteristics and lifestyle will be part of the screening process. This information is solely for the purpose of evaluating your qualifications for employment with the Department of Highway Safety and Motor Vehicles and shall remain the property of the Department. Any willful falsification or misrepresentation of information on this affidavit will be reason for disqualification. By submitting this Affidavit, you are authorizing this Department to contact any and all available sources for the purpose of obtaining information as to your qualifications for employment as a Florida Highway Patrol Officer.
- N. You must possess a valid driver license.
- O. Your weight must be in compliance with Florida Highway Patrol Policy. (See weight chart, page 28)

Signature			Date
Last Name	First	Middle	Maider
urity Number			

3. List all other names you have changes.	ve used, including circum	stances and dates	under which the na	mes were used. Prov	vide documentation of name
a) Name		Reason		With the state of	TORKY Olechanopa propriessi a stranslava propriessa kan
b) Name	MATERIAL PROGRAMMA AND A SECURITION OF THE SECUR	Reason_			
c) Name		Reason			AND AND THE COLUMN TWO IS AND ADMINISTRATION ADMINISTRATION AND ADMINISTRATION AND ADMINISTRATION AND ADMINI
4. Have you ever worked for t  If yes, explain:			·····	No 🗌	
5a. Have you previously applied If yes, explain:				No Date:	
5b. Have you previously applied					
5c. Have you previously applied If yes, explain:	d for a position as a Floric	da Highway Patrol	Auxiliary Trooper?		Date:
5d. Have you ever been denied	employment with the Flo	orida Highway Pat	rol? Yes 🗌	No Date:	
If yes, explain:			***************************************		
6. Do you have any visible tatto	os, if you wear shorts or	a short sleeve shii	rt? Yes 🔲 No [	If yes, explain:	
7. MARITAL STATUS: (check or	ne)	Single	Married		
(Submit copies of all marria	ge certificates or divorce	decrees.)			
8. Name of Current Spouse:	Last	First	Middle		Maiden
9. Name of Previous Spouse:					
	Last	First	Middle		Maiden
10. Previous Spouse Address: _	Number and Street		City	State	Zip Code
Name of Previous Spouse:	Last	First	Middle	****	Maiden
Previous Spouse Address:	Number and Street		City	State	7:
	Number and Street	3	City	State	Zip Code
		9			

#### Education

SCHOOL	ADDRESS CITY	STATE ZIP	l l	Attended	Diploma/G	Gradua
			Fro	om / To	ED	Yes / N
						······································
						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
<u> </u>						
	olleges and universities attende				of higher educa	ition to
f application. Transcripts issu	red to student in sealed/stampe	ed or postmarked enve	elopes are acce	ptable.)		
COLLECE /LINIVERSITY	ADDRESS CITY	CTATE ZID	Credit	Dates	Graduated	Deg
COLLEGE/UNIVERSITY	ADDRESS CITY	STATE ZIP	Hours Sem/Qrt	Attended From / To	Yes/No	Ear BA,
ave you ever been expelled/s	uspended for cheating/fighting	/or any criminal act or				
(Including Trade, Vocationa	er or Business schools)	es No If Ye	s, Explain:			

## Military and Selective Service Information

14. If you	are	male (	and have n	ever served in the United States Armed Forces) have you registered with Selective Service?
Ye	S		No 🗌	If Yes, Registration Number:
				Copy of Selective Service Registration Attached Yes No No
Are yo	u cı	ırrentl	y on active	duty in the U.S. Military? Yes No If YES, when will you be released?
				nilitary organization of the United States? Yes No
If curre	ently	still e	nlisted, ple	Service Numbersase attach a letter from your Company Commander stating your Estimated Time of Separation date and type of your DD 214 has been received, forward only your member 4 copy.
16. Give d				active military service
17. Type o			e? H	Ionorable
18. If othe	r th	an "Ho	norable Di	scharge," explain circumstances surrounding separation
				aled, tried on charges, or the subject of a summary court, deck court, captain's mast, company punishment, isciplinary action while a member of the armed forces?
If docu	ıme	ntatio	n is not ava	opies of written documentation to back of application: allable, an original letter from the official agency records office must be provided stating that a record search ord(s) found. Attach additional sheets if necessary.
		-		
	****			
				5

## **Employment History**

Employment History Questions:		
20. Have you been discharged from any employment for reasons OTHER THAN MEDICAL?	Yes 🗌	No 🗌
21. Have you ever resigned when anticipating your employer intended to discharge (fire) you for any reason?	Yes 🔲	No 🗌
22. Have you ever resigned when anticipating your employer intended to take any form of disciplinary action a	gainst you? Yes 🗌	No 🗌
23. Have you had any extended absences from work for reasons other than medical or approved vacations?	Yes 🗌	No 🗌
Note: If you answered "Yes" to any of questions 20 through 23, explain in full detail in the space below. If add additional sheet.	litional spac	e is needed, use
6		
-		

### **Employment History**

ADDRESS:  SUPERVISOR:  POSITION HELD	CITY:	PHONE NUMBER:STATE:ZIP:
SUPERVISOR:		
POSITION HELD		Part Time: Hours Per Week:
		SALARY/MONTH:
IS THIS EMPLOYER STILL IN BUSINESS? YES N	O IF NO	, EXPLAIN.
DATES From/	То	D///
Month Day Yea DUTIES <u>:</u>		· · · · · · · · · · · · · · · · · · ·
	· · · · · · · · · · · · · · · · · · ·	
Reason for Leaving:		
		PHONE NUMBER:
		STATE:ZIP:
		SALARY/MONTH:
		, EXPLAIN
DATES From/		o/
Month Day Yea	ır	Month Day Year
Reason for Leaving:		
EMPLOYER:		PHONE NUMBER:
ADDRESS:	CITY:	STATE:ZIP:
SUPERVISOR:	Full Time:	Part Time: Hours Per Week:
POSITION HELD		SALARY/MONTH:
S THIS EMPLOYER STILL IN BUSINESS? YES N	O 🗌 IF NO	, EXPLAIN.
DATES From///	To	Month Day Year
DUTIES:		

## **Employment History**

STATE:ZIP:
SALARY/MONTH:  IF NO, EXPLAIN  To/
To
To
Month Day Year  PHONE NUMBER:STATE:ZIP:
PHONE NUMBER:STATE:ZIP:
PHONE NUMBER:STATE:ZIP:
PHONE NUMBER:STATE:ZIP:
PHONE NUMBER:STATE:ZIP:
ime: Part Time: Hours Per Week:
SALARY/MONTH:
IF NO, EXPLAIN.
To
Month Day Year
PHONE NUMBER:
STATE;ZIP:
ime: Part Time: Hours Per Week:
SALARY/MONTH:
IF NO, EXPLAIN.
To
Month Day Year

AGEN	CY	DATE APPLIED		STATUS/REASON FOR REJECT	ION
ave you ever taken a po cement Agency or Gove			ysis test or psychologi No	cal screening with any other L	aw
AGEN	ICY	DATE	TYPE OF TEST	STATUS OR	RESULT
ave you had any Law En	nforcement Training?	Yes	No 🗌 If yes, list:	place and dates:	
e you currently certifie	d in the State of Flor	da as a Law Enford	cement Officer?	Yes	No 🗌
e you currently certified	d in the State of Florid	da as a Correctiona	al Officer?	Yes	No 🗌
ave you ever received a fyes, explain and attach			ment Officer/Correction	onal Officer? Yes	No 🗌
AGENCY	DATE		COMPLAIN	Г	STATUS OF RESULT

. Do you possess a valid driver license? Ye	es 🗆 N	o 🗀			
If YES, what State?			ar.		
II fes, what stater		Driver License Numb	er		· · · · · · · · · · · · · · · · · · ·
List ALL states in which you previously have (Attach <u>certified</u> copies of all out of state di					
STATE	D	ATES OF POSSESSION	CER	TIFIED COI	PY OF RECORD
			YES		NO 🗌
			YES		NO 🗌
			YES		NO 🗌
			YES		NO 🗌
····			YES		NO 📗
			YES YES		NO L
			YES		NO NO
			YES		NO 🗍
			YES		NO 🗆
		DCATION/CITY/STATE		•	NTH/YEAR)
			1		
Have you ever been <b>charged</b> with <b>DUI, DW</b> ! Have you ever been <b>charged</b> with <b>OUI, OW</b> Have you ever been <b>charged</b> with <b>Reckless</b> Has your driving privilege ever been?  Canceled? Yes	I or Boating Un Driving or Flee Dended? Yes	der the Influence of Alcohol? ing and Eluding a Police Office  No Re	Yes	No No No	

If YE	ES, explain:		<b>Y</b> (	es	No	
Attach	copies of the Final Co	ies of Arrest Reports, Offic ourt Disposition for each a on is not available, an orig	arrest from the court th	at had jurisdictior	n over each incide	nt. Legible copies a
		d and no record(s) found f			•	
					YES NO YES NO YES NO YES NO YES NO YES NO	YES NO YES NO YES NO YES NO YES NO YES NO
This incl	ludes prescription drug for each drug) give the	nted/possessed/injected/ings not prescribed to you foe type of drug, number of t	r your use, anabolic ster imes used, and dates of	oids, including Des use.		No 🗌
	DRUG TYPE (BE SPECIFIC			OF TIMES USED JMERIC REPONSE)		DATES USED (MM/YR)
	_	į.	d/given/exchanged/tran			, explain: , explain: DATES (MM/YR)
moveme organize or viole	ent, group, which is ed crime groups which	r been a member of, or su totalitarian, fascist, comm has adopted, or shows a p sons their rights under the stitutional means?	nunist, or subversive, in olicy of advocating or ap	ncluding street ga oproving the comm	ngs, sovereign citi nission of criminal a	zens groups or oth activity or acts of for
Yes [	No 🗍 I	f YES, explain				
		/maintain/support/finance de Web? Yes 🗍				oom/online-busines

#### **Character References**

41. List four character references that have definite knowledge of your qualifications and fitness for the position for which you are applying and who are able to speak confidently about you and your reputation. All persons you list may be asked to appraise your character, ability, personality, and other qualities. Do not include relatives, former employers, former supervisors, or individuals residing outside the United States.

Name	Home Phone (	)	
Home Address	,	/	
Street C	ty	State	Zip Code
Business, Occupation, or Profession:			
Years Known Name of Business			The state of the s
Business Address:		Business Phone ()	
Name	Home Phone (	)	- A HAWWAY AND A CO.
Home Address			
Street	ty	State	Zip Code
Business, Occupation, or Profession:		100 5 4 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	**************************************
Years Known Name of Business			
Business Address:		Business Phone ()	wante of the state
Name	Home Phone (	)	
Home Address			
Street C	ty	State	Zip Code
Business, Occupation, or Profession:			
Years Known Name of Business			
Business Address:		Business Phone ()	
Name	Home Phone (	)	
Home Address Street Ci	ty	State	Zip Code
	•		Zip Code
Business, Occupation, or Profession:			
Years Known Name of Business			
Business Address:	474	Business Phone ()	

# **Credit History** 42. Has your credit record (including spouse) ever been considered unsatisfactory, or have you ever been refused credit? Yes No If YES, give dates, places, names of creditors and circumstances: No 🗌 43. Have you ever filed for bankruptcy? Yes If YES, give details, including date and court in which filed? Please attach a copy of bankruptcy papers including a copy of the Schedule F. (Chapter 7, 11 or 13) 44. Have you ever been the subject of a court ordered Judgment or Lien? Yes No If YES, Explain: 45. List all debts that are or currently more than 60 days past due or subject to collection. (Use additional sheets if necessary) NAME OF CREDITOR: \_\_\_\_\_ ACCOUNT #: \_\_\_\_\_ STREET ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_ NUMBER OF PAYMENTS PAST DUE: \_\_\_\_\_ AMOUNT DUE: \_\_\_\_ LAST PAYMENT DATE: \_\_\_\_\_ NAME OF CREDITOR: \_\_\_\_\_ ACCOUNT #: \_\_\_\_ \_\_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_ STREET ADDRESS: NUMBER OF PAYMENTS PAST DUE: \_\_\_\_\_ AMOUNT DUE: LAST PAYMENT DATE: \_\_\_\_\_ NAME OF CREDITOR: \_\_\_\_\_ ACCOUNT #: \_\_\_\_\_ STREET ADDRESS: \_\_\_\_\_ STATE: \_\_\_\_\_ NUMBER OF PAYMENTS PAST DUE: \_\_\_\_\_\_ AMOUNT DUE: \_\_\_\_\_ LAST PAYMENT DATE: \_\_\_\_\_ 46. Are you currently paying child support? Yes No No Are you currently paying alimony? Yes No No 47. If you are paying child support or alimony have you ever been delinquent in your payments. Yes No 🗍 48. If you answered Yes to Question #47, Explain:

If you answered Yes to Question #49, Explain:

49. Have you ever sued any person/business/entity/employer or been sued? No 🗌 13

# **Residence History**

FROM MM/YR	TO MM/YR	ADDRESS APT#	СІТУ	STATE	ZIP
					——————————————————————————————————————
Γο ΔΙΙ Δ	nnlicants: T	Use Additional Sheets if Necessary  EQUAL EMPLOYMENT OPPORTUR		o Equal Employe	
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AFR AMI main Subo	ICAN-AMER ERICAN INDI ntain cultura AN OR PACIF continent or PANIC: All pe	EQUAL EMPLOYMENT OPPORTUNA  The following information is requested to aid the Florida Highway application will not be rejected because of your race, color, sex, in personal provided by law.  Date of Birth:  Racial/Ethnic Data  Please identify yourself in terms of the racial / ethnic groups Indicated (and the provided	Patrol in its commitment to religion, creed, handicap,  Sex: Male Fellisted below. (Check only or of the Black racial groups of the original peoples of Norton.  Sepples of the Far East, Southon, Korea, the Philippine Islama, or other Spanish culture eoples of Europe, North Africans.	o Equal Employn national origin male  me) of Africa. th America, and we ast Asia, the Inconds, and Samoa. or origin, regardi	who dian ess of

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I hereby swear that there are no willful misrepresentations or omissions in or falsifications of the foregoing statements and answers to questions. I am aware that should an investigation disclose such willful misrepresentations, falsifications or omissions, my application will be rejected and I will be disqualified from applying in the future for any position of service in the Florida Highway Patrol or if after my acceptance for employment, subsequent investigation should disclose omissions, misrepresentations, or falsifications, it will be just cause for immediate dismissal. Furthermore, the intentional false execution of this affidavit shall constitute a Misdemeanor of the Second Degree, punishable as provided in § 775.082, § 775.083, or § 775.084.

Signature	Date	-
Sworn to and subscribed before me on this	day of	, 20
Notary Public	My Commission expires	20
	Personally Known OR Produc	ced Identification
	Type of Identification Produced	***************************************
ATTACH RECENT		
UNCOVERED		
(NO HAT, NO SUNGLASSES)		
INDIVIDUAL PHOTOGRAPH		
<u>HERE</u>	Date of Photograph	



#### FLORIDA HIGHWAY PATROL BACKGROUND INVESTIGATION AGREEMENT

If at any time during the application or selection process the applicant is arrested, taken into custody, detained for investigation or charged with a crime by any Police Agency or State/Federal Attorney's Office or declares bankruptcy, or becomes the defendant in a civil suit, changes employers, relocates or information on this supplemental affidavit changes, the applicant must immediately notify the Background Investigation Section or the trooper conducting the applicant's background investigation.

#### FAILURE TO DO SO WILL RESULT IN IMMEDIATE DISQUALIFICATION.

The applicant is responsible for providing complete information and any or all reports, records or other documentation related to any factor discovered that requires further review or evaluation. The application will be temporarily suspended until all requested information is received.

	HAVE YOU READ AND DO YOU UNDER	YES	NO [_]	
SIGNATURE C	DF APPLICANT	DATE		
SOCIAL SECUI	RITY NUMBER			

#### PERSONAL INQUIRY WAIVER

#### **AUTHORITY FOR RELEASE OF INFORMATION**

TO:	Concerned Person or Authorized	APPLIC	CANT'S NAME	
	Representative of Any Organization Institution or Repository of Records	DATE	OF BIRTH	
		SOCIA	L SECURITY NO.	
record, s including backgrou confiden	fully request and authorize you to furnish the school record, reputation, financial, and/or cres, hospitals, clinics, private practitioners and and reports, polygraph reports and charts, e tial or privileged nature and copies of same if tions and fitness for the position I am seeking	edit status. Please includ the US Veterans Adminis efficiency ratings complain requested. This informati	e any and all medical, physical, stration, employment and pre-ents or grievances filed by or agaion is to be used to assist the Hig	and mental records or reports mployment records, including inst me, all information of a
to assist <b>employn</b>	een advised and am fully aware that I will be in verifying all information furnished in this a nent, drinking habits, drug habits, criminal a tion will terminate further consideration for en	pplication and obtained dictivity and basic honesty.	uring applicant investigation. Th	e examination will cover past
	I am willing to take the	e polygraph exam	ination. Yes 🗌 N	o 🗌
I hereby above.	release you, your organization or others from	m any liability or damage,	, which may result from furnishi	ng the information, requested
Appli	cant's Signature		Date	
Addr	ess	City	State	Zip Code
		<u>AFFIDAVIT</u>		
STAT	E OF	COUNTY OF _		
	re me personally appeared the saidument is by free will and accord, with full know			ecution of the above
Swor	n to and subscribed in my presence this		day of	, 20
МуС	ommission expires:	20		lotary Public
Perso	onally Known OR Produced Ide	ntification		•
	of Identification Produced			

#### **Current/Future Spouse/Roommate Inquiry Waiver**

#### **AUTHORITY FOR RELEASE OF INFORMATION**

TO: Concerned Person or Authorized Representative of Any Organization Institution or Repository of Records

FHP APPLICANT'S NAME:	
DATE OF BIRTH:	

#### **Current Spouse/Future Spouse/Roommate Information:**

PRINT FULL NAME of Current Spouse/Future Spouse/Roommate:	
DATE OF BIRTH:RACE/SEX:	
ADDRESS:SOCIAL SECURITY #:	
I hereby authorize any employee or authorized representative bear any information in your files pertaining to my criminal history or civing release such information upon request of the bearer. This release the understanding that the information is for the official use of the recapency to furnish such information, as is described above, to third responsibilities. I hereby release you, as the custodian of such recapency, including its officers, employees, and related personnel, bot all liability for damages of whatever kind, which may at any time the because of compliance with this authorization and request to release with it. A photocopy of this form will be as effective as the original.  I hereby release you, your organization or others from any liability of the information, requested above.	il and criminal courts. I hereby direct you to ase is executed with full knowledge and questing agency. Consent is granted for the parties in the course of fulfilling its official cords, credit bureau or consumer reporting h individually and collectively, from any and result to me, my heirs, family or associates ase information, or any attempt to comply or damage, which may result from furnishing
Applicant's Current Spouse/Future Spouse/Roommate Signature	Date
<u>AFFIDAVIT</u>	
STATE OF COUNTY OF	_
Before me personally appeared the said	
My Commission expires: 20	
Notary Public Signature:	
Personally Known OR Produced Identification	(Seal/Stamp)
Type of Identification Produced:	

# AGREEMENT FOR TRAINING COST REIMBURSEMENT FOR FLORIDA HIGHWAY PATROL RECRUITS

Date of Agreement:

Recruit Name:
Recruit Address:
Recruit Social Security Number:
I understand and agree that, in consideration of my employment with the Florida Highway Patrol and pursuant to the provisions of s. 943.16, Fla. Stat. (see Attachment A), I will reimburse the Florida Highway Patrol for all costs and expenses related to my initial training and uniforms required to become a trooper subject to the following terms and conditions:
1. I agree to serve as a trooper with the Florida Highway Patrol for a period of not less than twenty-four (24) months after the completion of my initial training at the Florida Highway Patrol Training Academy or after my employment date if I am already a Florida certified trooper (referred to herein as "employment obligation period").
<b>2.</b> I agree that if I should voluntarily leave employment with the Florida Highway Patrol at any time prior to the expiration of my employment obligation period, I will repay 100% of the tuition and other course expenses incurred by the Florida Highway Patrol. (See Attachment A for the itemized tuition and other course expenses.)
<b>3.</b> I agree that my resignation prior to the expiration of my employment obligation period, for whatever reason, shall be prima facie evidence that I left employment with the Florida Highway Patrol voluntarily.
<b>4.</b> I understand and agree that this agreement does not constitute an employment contract and that the Florida Highway Patrol reserves the right, as my employer, to reassign, discipline or to terminate me in accordance with law and the policies of the Florida Highway Patrol and the Florida Department of Highway Safety and Motor Vehicles.

- **5.** I also understand that this agreement does not grant me any special rights or benefits from the Florida Highway Patrol and does not require the Florida Highway Patrol to offer me a position as a trooper.
- **6.** I understand that if I complete the Florida Highway Patrol Training Academy or, as a presently certified law enforcement officer, become a member of the Florida Highway Patrol, this agreement does not alter or affect any other terms or conditions of my employment with the Florida Highway Patrol.
- **7.** I agree to repay all outstanding expenses for which I am responsible under this Agreement and s. 943.16, Fla. Stat. to the Florida Highway Patrol at the time of my resignation.

<b>8.</b> If I am unable to repay the entire amount due within understand that the Florida Highway Patrol may institute a country this document may be used as evidence of my obligation outstanding expenses pursuant to Florida law.	civil action to collect the amount due. I agree th	at			
9. I agree that if judgment is entered against me as a result of such civil action, I will pay all costs and expenses incurred by the State of Florida or the Florida Highway Patrol including attorney fees.					
<b>10.</b> I agree that venue for any civil action necessary to enforce this Agreement and judgment will be in Leon County, Florida.					
IN WITNESS WHEREOF I have signed this agreement on date p	rinted below my signature.				
(Applicant's Signature)	(Witness Signature)				
Witness	ed by:				
(Applicant's Printed Name)	(Witness Printed Name)				
(date)	(date)				
STATE OF					
COUNTY OF					
Sworn to (or affirmed) and subscribed before me this	day of, 20, by				
(Notary Seal)  (Signature of Notary Public)		_			
(Name of Notary Typed, Print	ed, or Stamped)				
Personal Known OR Produced Identification					
Type of Identification Produced:					
	,				
20					

#### **ATTACHMENT A**

#### ITEMIZED COST OF TRAINING AND EXPENSE FOR TROOPER

Listed below are the costs of tuition, travel and field training costs if these costs apply. Only costs incurred by the Florida Highway Patrol will be required to be reimbursed pursuant to s. 943.16, Fla. Stat. (Below costs are maximum.)

Tuition to Academy:	\$0.00
Room and Board:	\$7,528
Other Training Costs*:	\$3,381
TOTAL:	\$10,909
*Includes equipment, supplies and other items is	ssued during training such as uniforms and ammunition.
have read and understand the above listed cost	ts for my training and agree to the total listed.
N WITNESS WHEREOF I have signed this Agreem	nent on the date printed below my signature.
(Applicant's Signature)	(Witness Signature)
	Witnessed by:
(Applicant's Printed Name)	(Witness Printed Name)
(date)	(date)
•	

## **AGREEMENT**

#### **DUTY ASSIGNMENT**

## **AGREEMENT**

## To Allow for the Contact of My Current Employer

By submission of my application for employment as a Patrol, I fully understand the necessity of having a th person.	- ·
I respectively request and authorize you to conduct a corecords, school records, reputation, financial, and credit s	- ·
Upon successful completion of all required phases, to physical examinations and psychological screening, I her contact my current employer for the purpose of determine	reby give permission to the Florida Highway Patrol to
I hereby release you, your organizations or others from Florida Highway Patrol contacts my current employer.	any liability or damage, which may result when the
Applicant Signature	Date

# NOTICE OF DISCLOSURE OF CONSUMER REPORT FEDERAL FAIR CREDIT REPORTING ACT (FCRA)

TO: CONSUMER REPORTING AGENCIES	NAME	7,000		
	DATE OF BIRTH			
	SOCIAL SECURITY NO	TINTENNA CHIMATHIA TANTO A TANTO .		Jahr 1 A - 1
It is the policy of the Florida Highway Patrol to review sole basis for disqualification, except that an applicar enforcement officer, as supplemented by other moine manifestly be insufficient to pay his/her debts as they	nt may be denied employment if hes that are or could be earned by the	e/she is indebted to the applicant and spouse	ne extent that a sewith reasonable	salary as a law
I have been advised and am fully aware that a consum Florida Highway Patrol in determining my eligibility for				is to assist the
I am fully aware that my refusal to allow a consumer re	eport to be obtained and examined	will terminate further	consideration for	employment.
I am willing to allow a consume	r report to be obtained and	examined. Yes	No	
I respectfully request and authorize you to furnish the financial and credit status. I hereby release you, you information, requested above.				
Applicant's Signature		Date		
Address	City	State	Zip Code	***************************************
	<u>AFFIDAVIT</u>			
STATE OF	COUNTY OF			
Before me personally appeared the said instrument is by free will and accord, with full knowled		who says that the ex	ecution of the	above
Sworn to and subscribed in my presence this	day of		, 20	
My Commission expires:	20		Notary Public	
Personally Known OR Produced Ide	entification			
Type of Identification Produced				

## **WAIVER OF LIABILITY**

I (print name) \_\_\_\_\_\_ attest that I am in good physical condition. I





understand that as an applicant to the Florida Highway Patrol, I will submit to a physical assessment of my ability o perform the essential functions of a law enforcement officer. I understand and acknowledge this involves trenuous and exhaustive physical activities. I received a description of the activities I am requested to perform advance of theses activities.				
I understand that employment is based uphysical abilities test, background invest examination, psychological screening and discontinue to consider me for employment as GUARANTEED JOB OFFER.	tigation, polygraph examinati rug screening. I understand tl	on, physical examination, vision nat the Florida Highway Patrol will		
I hereby release the State of Florida, the Florida Highway Patrol, its employees, agent sustain while involved in, or as a result of the	cs, representatives and assignee	•		
Signature of Applicant	<del></del>	Date		
	AFFIDAVIT			
STATE OF				
COUNTY OF				
Before me personally appeared the said	who says the	at the execution of the above instrument is		
Sworn to and subscribed in my presence the	day of	, 20		
My Commission expires:		Notary Public		
Type of Identification Produced				
Type of identification Froduced				
	25			

# FLORIDA HIGHWAY PATROL TATTOO and BODY MODIFICATION POLICY AGREEMENT

A Florida Highway Patrol recruit trainee, attending an approved basic recruit training program, who has visible tattoos, does so with the understanding that the member must abide by the following restrictions regarding the type of uniform the member will be required to wear in the performance of their duties and functions.

- A. Under NO circumstances shall any tattoo be visible while the member is in any uniform of the Florida Highway Patrol. Members are permitted to have tattoos provided they conform to the following guidelines:
  - 1. A member with a tattoo anywhere on the arm or wrist area that is visible while wearing any short-sleeve uniform shall be required to wear the Class A uniform (or Class C uniform with long sleeves, when authorized, by virtue of their assigned position) anytime a uniform is required.
  - 2. A member with a tattoo on the neck, face, head, hands, fingers or chest area shall utilize cosmetic cover-up makeup to conceal the tattoo(s) while the member is in any authorized uniform or attire. The cosmetic cover-up makeup shall blend in with the natural color of the skin and shall be purchased at the member's expense.
    - (a) Trooper applicants with any tattoo on the neck, face, head, hands, or fingers shall be disqualified.
    - (b) This section does not apply to members who have permanent eyeliner, eyebrows or lipstick as long as the permanent color is conservative and compliments the complexion and uniform.
  - Any tattoo that contains offensive or extremist, sexist, racist, or gang-related material is prohibited. This is a
    disqualification factor for Trooper applicants.
  - 4. While at the FHP Training Academy, the recruits with tattoos that are visible in the Recruit Class B uniform shall be required to wear the Recruit Class A uniform. Those same recruits shall not be issued Class B uniforms and shall be required to wear the Class A uniform (or Class C uniform with long sleeves, when authorized).

Members who choose to obtain tattoos after their hiring date must ensure that they conform to this policy. Any member with a prohibited tattoo shall be subject to disciplinary action, up to and including dismissal.

- B. Abnormal body modifications to any area of the body visible in any authorized uniform or attire are prohibited. Abnormal body modifications include, but are not limited to:
  - 1. Tongue splitting or bifurcation.
  - 2. The complete or trans-dermal implantation of any object(s) other than hair replacement.
  - 3. Abnormal shaping of the ears, eyes, or nose.
  - 4. Abnormal filing of the teeth.
  - 5. Branding or scarification.

Nothing in this policy is to be construed as prohibiting body modifications necessitated by any medically or approved procedure.

I fully understand the consequences of this agreement and have had the opportunity to ask questions about it. This form will become part of my personnel file.

Print Name of Applicant	Signature of Applicant  AFFIDAVIT
STATE OF COUNTY OF	
Before me personally appeared the said and accord, with full knowledge of the purpose therefore.  Sworn to and subscribed in my presence the day of	, who says that the execution of the above instrument is by free will
My Commission expires: 20	Notary Signature
Type of Identification Produced	Notary Public Seal

# FLORIDA HIGHWAY PATROL MEDICAL RELEASE FORM

# THIS FORM IS TO BE COMPLETED AND DOCTOR'S APPROVAL MUST APPEAR ON THIS FORM, IN ORDER TO PARTICIPATE IN THE PAT TEST.

NAME OF PARTICIPANT:	
(Print Name)	(Social Security Number)
Dear Physician:	
The above named individual intends with regards to participate in the Flower are aware of the fact that strenuous physical activity may be inadvised indicate whether the above named participant has any medical condition emphasized that we are not asking you to assume responsibility for the participant has a much information as possible when making decisions concern	able for some individuals. Therefore, we request that you nor disorder that would preclude participation. It's participant while participating in this test. Rather, we want
The testing program will consist of a series of physical abilities tests conditests are intended to be completed in the fastest possible time and will reto measure balance, muscular endurance and strength, flexibility, anaero Tests will include two 220 yard runs, dragging a 150 pound object 100 fee a wall (40 inches high), two 50 foot-sprints and movement around a serie whether the participant is capable of performing minimum standards approbation.	equire maximum effort by the participant. Tests are designed obic power and capacity, fine motor skill and aerobic power. et, jumping over obstacles (12-24 inches high), climbing over es of pylons. The primary goal of this testing is to determine
I have examined this participant and his/her medical history, and based upon	n my evaluation I recommend that:
Participation is not advisable at the present time.  (If you advise against participation, please do not disclose the participation)	ant's medical condition on this form.)
Within a reasonable degree of probability, no medical condition or disc participation in the physical abilities tests as described.	order exists which precludes this participant from
(Signature of Physician)	(Doto)
(Signature of Physician)	(Date)
Name of Physician (Printed)	
Name and Address of Facility, Clinic, or Physician's Office	
27	

# FLORIDA HIGHWAY PATROL STATE TROOPER SUPPLEMENTAL APPLICATION CHECKLIST

Name:	Social Security #:	

PAGE 1 complete: Personal information complete/accurate, proper boxes checked.

PAGE 2 complete: #1 and #2 answered "yes," or "no." Signed and dated

PAGE 3 complete: #3, #4, #5 (a, b, c, d), #6, #7, #8, #9, and #10

PAGE 4 complete: #11, #12, and #13

Legible copy of high school diploma OR high school transcripts

Legible copy of State of Florida GED, if applicable

Legible copy of out-of-state GED test scores/transcript, if applicable

PAGE 5 complete: #14, #15, #16, #17, #18, and #19.

Provide copies of all Military DD214 Member 4 copy (long form), for each period of active service.

Provide a letter from Company Commander stating "Estimated Time to Separation" date and type of discharge anticipate, and character of service, if you are currently enlisted. Forward DD214 Member 4 as soon as you receive it.

Legible copy of ALL disciplinary actions received while in the military. Provide an original letter from the official military records office stating that a records search was conducted and no records were found, if documentation is not available. (May be obtained at www.nara.gov)

PAGE 6 complete: #20, #21, #22, and #23

PAGE 7 complete: #24. List most recent job first and work backwards to first job.

PAGE 8 complete: #24. Use additional sheets if necessary, do not omit any period of employment.

PAGE 9 complete: #25, #26, #27, #28, #29, and #30. "Yes" or "No" boxes checked information complete

PAGE 10 complete: #31. "Yes" or "No" boxes checked information complete

# 32, Information complete and accurate. Certified copies of all out of state driving records. Records must be issued from state DMV. Provide an original letter from the state DMV records office stating that a records search was conducted and no records were found, if documentation is not available.

#33, Information complete and accurate

#34, "Yes" or "No" boxes checked information complete

#35, "Yes" or "No" boxes checked information complete

PAGE 11 complete: #36, "Yes" or "No" boxes checked information complete

#37, "Yes" or "No" boxes checked information complete

Provide legible copies of Arrest Reports, Officer Incident Reports and Final Court Dispositions for each arrest, including expunged and sealed records. Provide an original letter from the official agency records office stating that a records search was conducted and no records were found, if documentation is not available.

#38, "Yes" or "No" boxes checked information complete

#39, "Yes" or "No" boxes checked information complete

#40, "Yes" or "No" boxes checked information complete

PAGE 12 complete: #41, information complete and accurate

PAGE 13 complete: #42, "Yes" or "No" boxes checked; information complete and accurate

#43, "Yes" or "No" boxes checked information complete and accurate

#44, "Yes" or "No" boxes checked information complete and accurate

#45, Information complete and accurate

#46, "Yes" or "No" boxes checked information complete and accurate

#47, "Yes" or "No" boxes checked information complete and accurate

#48, Information complete and accurate

#49, "Yes" or "No" boxes checked information complete and accurate

PAGE 14 complete: #50 Information complete and accurate

#51, Information complete and accurate

PAGE 15 complete: Information complete and accurate

Photograph attached

Signed and Notarized, with seal or stamp

PAGE 16 complete: Information complete and accurate

"Yes" or "No" boxes checked.

Signed

PAGE 17 complete: Information complete and accurate

"Yes" or "No" boxes checked.

Signed and notarized, with seal or stamp

PAGE 18 complete: Information complete and accurate. (Separate form for all adults residing with applicant)

Signed and notarized, with seal or stamp

PAGE 19 complete: Information complete and accurate

PAGE 20 complete: Information complete and accurate

Signed and notarized, with seal or stamp

PAGE 21 complete: Information complete and accurate

Signed and witnessed by another adult.

PAGE 22 complete: Information complete and accurate

Signed and dated

PAGE 23 complete: Information complete and accurate

Signed and dated

PAGE 24 complete: Information complete and accurate

Signed and notarized, with seal or stamp

PAGE 25 complete: Information complete and accurate

Signed and notarized, with seal or stamp

PAGE 26 complete: Information complete and accurate

Signed and notarized, with seal or stamp

PAGE 27 complete: Information complete and accurate

Signed and dated by examining physician

Provide legible copy of Birth Certificate – issued by State or County vital statistic office. Certificates issued by hospitals are NOT ACCEPTABLE.

Bring ORIGINAL CERTIFICATE OF NATURALIZATION to the testing site, if you were born outside of the United States or its territories. We will verify the information and return the certificate to you the same day.

Provide written PROOF OF REGISTRATION WITH THE SELECTIVE SERVICE SYSTEM; if you are a male and has not served in the US Armed Forces. U.S. military veterans who provided a DD214 are not required to furnish proof. (may be obtained at www.SSS.gov)

Legible copy of your Social Security card

Legible copy of you current Driver's License with your photograph

Official copies of

Legal Adoption, if applicable

Legal Name Change, if applicable

Marriage Certificate/Divorce Decree, if applicable

# ATTENTION STATE TROOPER APPLICANTS

- Please bring your completed <u>Supplemental Affidavit for State Trooper</u> and all accompanying documentation with you to the testing site.
- Complete all notarizations of signatures and photocopying of documents before the test date. Review and complete the Supplemental Application Checklist.
- Make a photocopy of your completed <u>Supplemental Affidavit for State Trooper</u> and supporting documents and bring with you to the testing site.
- You may mail official college transcripts and other required documents obtained after the test date to:

Florida Highway Patrol Background Investigations Section 2900 Apalachee Parkway, MS-49 Tallahassee, FL 32399

- All document mailed to the Background Investigations Section must have the applicants name and social security number on them.
- Applicants who fail to attend their scheduled pre-employment test date are considered no longer interested
  in the State Trooper position. Their <u>State of Florida Employment Application</u> is purged and they are
  eliminated from the selection process.
- Applicants who fail to attend the pre-employment testing and are interested in re-entering the selection
  process must complete a new <u>State of Florida Employment Application</u> and forward it to:

Florida Highway Patrol Background Investigations Section 2900 Apalachee Parkway, MS-49 Tallahassee, FL 32399

- Please contact the Background Investigations Section at 850-617-2315, if you have any questions.
- Further information about the Selection Process and the FHP Training Academy may be obtained at the Florida Highway Patrol website at www.fhp.state.fl.us or www.BEATrooper.com.

# FLORIDA HIGHWAY PATROL WEIGHT STANDARDS SCALE

MALE			FEMALE		
HEIGHT	MINIMUM	MAXIMUM	HEIGHT	MINIMUM	MAXIMUM
5′0″	104	145	5′0″	96	138
5′1″	107	150	5′1″	99	141
5′2″	110	155	5'2"	102	144
5′3″	113	158	5′3″	105	149
5'4"	117	163	5'4"	108	152
5′5″	120	167	5′5″	111	156
5′6″	124	173	5'6"	114	161
5′7″	128	178	5′7″	118	165
5′8″	132	183	5'8"	122	169
5'9"	136	187	5′9″	126	174
5′10″	140	193	5′10″	130	179
5′11″	144	198	5'11"	134	185
6′0″	148	204	6′0″	138	190
6'1"	152	209	6'1"	142	195
6'2"	156	215	6′2″	146	201
6'3"	160	220	6'3"	150	207
6'4"	169	231	6'4"	155	213
6′5″	174	238	6′5″	160	219
6'6"	179	245	6'6"	165	226
6'7"	184	252	6′7″	170	233
6′8″	189	260	6'8"	175	240
6′9″	195	269	6'9"	180	247
6′10″	201	277	6′10″	185	254
6′11″	207	285	6'11"	191	262
7′0″	213	294	7′0″	197	270



# AUTHORITY FOR RELEASE OF INFORMATION

# (Background Investigation Waiver)



CJSTC 58

Incorporated by Reference in Rule 11B-27.0022(2)(a), F.A.C.

To:	Concerned Person or Authorized Representative of Any Organization,	APPLICANT'S NAME:					
	Institution or Repository of Records	DATE OF BIRTH:	DATE OF BIRTH:				
		LAST FOUR DIGITS OF SOCIAL SECUR	ITY NUMBER:				
AGE	NCY REQUESTING BACKGROUND INFO	RMATION: Florida Highway Patrol					
ADD	RESS:						
one relea back	year, from the date of execution hereof, ise to obtain any information pertaining	any authorized representative of a Florida i to my employment, credit history, edu	onal, or correctional probation officer within the state of Florida, I hereby authorize for a criminal justice agency or a Regional Criminal Justice Selection Center bearing this cation, residence, academic achievement, personal information, work performance, gations or disciplinary records, including any files that are deemed to be confidential				
may	be named for any reason, including any	e records of arrests, citations, detentions, files that are deemed to be juvenile and ce. I further authorize the bearer to make	probation and parole records, or any police reports or other police records in which I confidential. I hereby direct you to release this information upon the request of the copies of these records.				
Crim Crim such emple	inal Justice Selection Center in fulfilling inal Justice Selection Centers or the Stat records, and employer, educational instit byees, and related personnel, both individe	official responsibilities, which may inclu- e of Florida or release to third parties as n ution, physician, hospital or other repositon ally and collectively, from any and all liabili	and information are for the official use of a Florida criminal justice agency or Regional ie sharing the records or information with other criminal justice agencies, Regional hay be required by Florida public records laws. I hereby release you, as the custodian of of medical records, credit bureau or consumer reporting agency, including its officers, y for damages of whatever kind, which may at any time result to me, my heirs, family or rany attempt to comply with it. A copy of this form will be as effective as the original.				
l here medie status	cal records, including a copy of my DD 21	. St. Louis, Missouri, or other custodian of i l, Report of Separation, or other official doc	ny military record to release information or copies from my military personnel and related uments from the United States Military denoting discharge status or current active military				
torme civil li false Laws	er or current employee to a prospective emp ability for such disclosure of its consequent or violated any civil right of the former or c	ployer of the former or current employee upon ses, unless it is shown by clear and convincir current employee protected under chapter 76	rding former or current employees states: An employer who discloses information about a nequest of the prospective employer or of the former or current employee, is immune from g evidence that the information disclosed by the former or current employer was knowingly 0, Florida Statutes. Pursuant to Sections 943.134(2)(a) and (4), F.S., Chapter 2001-94, all law. Civil penalties may be available for refusal to disclose non-privileged legally				
Appli	cant's Signature		Date				
Appli	cant's Address						
		OAT	Н				
		Pursuant to Section 117.05	i(13)(a), Florida Statutes				
STAT	E OF	COUNTY OF					
Swor		me this					
Signa	ture of Notary Public – State of Florida						
Print,	Type, or Stamp Commissioned name of	Notary Public					
Perso	onally Known OR Produced Ident	fication					
Туре	of Identification Produced						



# DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES APPLICANT CERTIFICATION AND BACKGROUND INFORMATION RFI FASE

Applicant Data (	Please type or print):				
Full Name:	Last				<u></u>
			First	Middle	Suffix
Other Names Used (	(Maiden, Married, AKA, Alias): <u>First</u>		Middle	<u>Suffix</u>	
Current Home Addre	ess:				
City:		State:	Zip Code:		
	Black/African American	lispanic/Latino Balance/Other		merican Indian/Alaska Nati	ve
Sex: M F	Date of Birth: / / MM DD	/YYYY	Birthplace (City,	, State, Country):	
Social Security #:		Driver Licens	se Number/State:		
	reviewed my State of Florida				
<ol> <li>All employment checked and that</li> </ol>	positions I have held are fully at I cannot be employed unles	and accurately s a job referen	y described. I un ice is obtained.	derstand that my refere	nces will be
2) My application is	s complete regarding criminal se will be regarded as falsificat	history. A hist	tory will not neces	ssarily bar me from emp sal. <b>I authorize DHSM</b> '	loyment, but any V to verify my
3) (If applicable) I	Relatives currently working for	r DHSMV are:			
		ationship:	w	ork Location:	
Name:	Rela	ationship:	W	ork Location:	
FRS Pension Plan	FICATION  Discovering Florida Retirement System  FRS Investment Plan  retirement, conclusion of DROF	DROP T	TRS SCOER		
l understan	d that if I am the selected ap	oplicant, any i	information I giv	e may be investigated	as allowed by
	ure, I consent to the release				
	employers, schools, law en				
authorized employe	ees of Florida state governm	nent. This co	nsent shall cont	inue to be effective du	rina my
	lerstand that any omissions,				
	ation at a later date.		•	• ,	io maj au
An			-		
* sh-	plicant Signature			Date	
Personnel Use Only:	plicant Signature			Date	
Personnel Use Only:	policant Signature Position #:	Division:	•	Date	



# STATE TROOPER APPLICANTS SPECIAL INSTRUCTIONS

# For Physician Assesment and Physical Fitness Assesment

Please follow these important instructions.

This packet is part of the selection process. Your failure to following these instructions or provide the necessary documentation will result in your file being placed inactive and you will not be eiligible to participate in the Physical Abilities Test (PAT).

- Step 1. Print out this entire packet. (Single Sheet Only, No double sided copies)
- Step 2. Take the following 12 pages to your Physician to complete. Instructions for how you are to complete the forms are attached to the forms. Instructions for how the Physician should complete the forms are attached to the forms.
- Step 3. Ensure that you have Page 24, of the Supplemental Application, CJSTC 75, CJSTC 75A, CJSTC 75B and the Patients Personal Medical History completed by your physician (MD not LPN or equivalent) within 30 days of the testing date, so that you may participate in the Physical Abilities Test.

It is your responsibility to ensure that the forms are completed and submitted accurately and completely. Please make sure that your physician has documented and answered <u>all the questions on these forms</u>. You will not be allowed to participate if any of the forms are incomplete or not signed by a physician. Please refer to the written instructions provided with each form. This packet is part of the screening process and is used to determine your ability to correctly follow written instructions.

If you have any questions, please contact the Background Investigation Section at 850-617-2315.

Additional information about the selection process or the FHP Training Academy may be obtained at <a href="https://www.BEATrooper.com">www.BEATrooper.com</a>

Terry L. Rhodes
Executive Director



Rick Scott
Governor

Pam Bondi Attorney General

Jeff Atwater Chief Financial Officer

Adam Putnam Commissioner of Agriculture

2900 Apalachee Parkway Tallahassee, Florida 32399-0500 www.flhsmv.gov

March 26, 2015

TO:

Certified Physicians, Certified Advanced Registered Nurse, Physician's Assistant

Trooper Applicants

FROM:

Major Mark Brown

SUBJECT:

Physical Fitness Assessment/Physical Fitness Conditioning Program

It is a requirement for any basic recruit enrolled or employed in a basic recruit training program to participate in a physical fitness evaluation and training program. The Florida Highway Patrol Training Academy has a physical fitness program that covers the entire course of basic recruit training. Recruit employees are involved in physical fitness every day, Monday through Friday, for 45 to 50 minutes.

Mondays, Wednesdays and Fridays are run days. The training session begins with "static" stretching. Once the students are stretched, we run together as a group. A staff instructor, who is a CJSTC certified instructor, leads the run. Distances of the group run range from 1.5 miles to 6 miles. At the completion of the run, there is a brief "cooldown" by marching, followed by more "static" stretching. Running does not occur on days when the temperatures are below freezing, when the heat index is unsafe, or when other inclement weather is present.

Tuesdays and Thursdays are gym days. These training sessions take place in a climate-controlled gym with matted floors. Gym days consist of "static" stretching, calisthenics (to include but not limited to push-ups, sit-ups, jumping jacks, windmills, mountain climbers, etc.), followed by "static" stretching and a "cool-down" session. A staff member, who is a CJSTC certified instructor, leads the gym session.

Most of the academy training staff are certified first responders and instructors. There is an EMS station on site, to include a life flight helicopter. Automated External Defibulators (AED's) are also located throughout the facility. Recruits who become injured in any way are referred to a physician for treatment, and if so ordered are excluded from fitness training until cleared by the physician.

The Florida Highway Patrol Training Academy takes great pride in its physical fitness and wellness program, and has taken every necessary step to provide a safe fitness training environment for its recruit employees.

Sincerely,

Major Mark Brown Florida Highway Patrol Training Academy



Florida Department of Law Enforcement

# **PHYSICIAN'S ASSESSMENT**

Incorporated by Reference in Rules 11B-27.002(1)(d), F.A.C.



CJSTC 75

1.				
	,,,,,	MI		
2.	2. Applicant's Home Address:			
3.	3. Last Four Digits of the Applicant's Social Security Number:			
4.	4. Hiring Agency:			
5.	5. The Applicant Is Requesting Employment in one of the Following Disciplines:			
	Law Enforcement Correctional Correctional Probation			
	Note: A position description was provided that describes the job duties the applicant will perform.			
6a.	6a. To the Examining Physician:			
	The examination of this applicant is for employment as an officer, and shall include a complete physical examination at a level of specificity sufficient to determine whether there is any medical or physiological reason that would prevent the applicant from performing the essential functions for employment as an officer for the discipline indicated in number 5 above. Disabilities, impairment, or limitations identified by the examination, which would prevent the applicant from performing the essential functions for the officer position, should be reported to the employing agency.			
6b.	6b. Physician's Attestment:			
	I hereby attest that I have examined the above named applicant and find him/her CAPABLE of performing to law enforcement, correctional, or correctional probation officer job for which the applicant is seeking employ above.	the essential functions of the yment reflected in number 5		
	I hereby attest that I have examined the above named applicant and find him/her NOT CAPABLE of performithe law enforcement, correctional, or correctional probation officer job for which the applicant is seeking emploabove.	ing the essential functions of pyment reflected in number 5		
7.	7. <b>Pre-existing Conditions:</b> Sections 112.18 and 943.13, F.S., require agency knowledge of the following the However, these outcomes do not statutorily disqualify the applicant from employment.	nree pre-existing conditions.		
	Please respond to the following "in my professional opinion, this examination":			
	7a. Did or did not reveal evidence of tuberculosis.			
	7b. Did or did not reveal evidence of heart disease.			
	7c. Did or did not reveal evidence of hypertension.			
8.				
	Physician, Certified Advanced Registered Nurse Printed Name Practitioner, or Physician Assistant's Signature	Examination Date		
9.	9.			
	Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's License Number	Licensing State		
10.	10.			
	Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Professional Addres	SS		

# **INSTRUCTIONS FOR COMPLETING FORM CJSTC-75**

Use this form to document and verify the applicant's compliance with the employment requirements of Section 943.13, F.S.

# **GENERAL INSTRUCTIONS**

- This form or an equivalent form, indicating that the officer is capable of performing the essential functions of the law enforcement, correctional, or correctional probation officer duties for which the applicant is seeking employment, is required and shall be used in conjunction with the Patient Information form CJSTC-75A or an equivalent form, to assist the physician, certified advanced registered nurse practitioner, or physician assistant, by providing testing guidelines to examine the applicant.
- An employing agency shall provide a position description to the physician, certified advanced registered nurse practitioner, or physician
  assistant that describes the job duties the applicant will perform. The position description will assist in determining whether the applicant is
  capable of performing the essential functions of a law enforcement, correctional, or correctional probation officer duties for which the applicant is
  seeking employment.
- This form or an equivalent form shall be used to satisfy the requirements of Section 943.13(6), F.S., and Rule 11B-27.002(1)(d), F.A.C. The completed form CJSTC-75 or an equivalent form shall be completed for each new employment or appointment of an officer, and shall not be completed more than one year prior to an officer's employment or appointment. A CJSTC-75 form completed for a specific employing agency shall not be used by any other employing agency.

# INSTRUCTIONS ON HOW TO COMPLETE THIS FORM

- 1. Applicant's Name: Enter the applicant's full legal name.
- Applicant's Address: Enter the applicant's home address.
- Last Four Digits of the Social Security Number: Enter the last four digits of the applicant's social security number as in this example: 000-00-1234.
- 4. Hiring Agency: Enter the hiring agency's name.
- Request for Employment as an officer: Place a check mark in the box for one of the following disciplines: Law Enforcement, Correctional, or Correctional Probation.
- 6a. Examining Physician: The examining physician shall examine the applicant for any medical or physiological reasons that would prevent the applicant for employment as an officer pursuant to the attached job duties.
- 6b. Physician's Attestment: The physician, certified advanced registered nurse practitioner, or physician assistant shall mark the appropriate box attesting that the applicant is capable or not capable of performing the essential functions of the law enforcement, correctional, or correctional probation officer discipline for which the officer/applicant is seeking employment.
- Sections 112.18 and 943.13, Florida Statutes, require agency knowledge of the following three pre-existing conditions for

potential future disability claims. These outcomes are not disqualifying for employment.

- a. Place a check mark in the appropriate box to indicate whether the examination did or did not reveal evidence of tuberculosis.
- b. Place a check mark in the appropriate box to indicate whether the examination did or did not reveal evidence of heart disease.
- c. Place a check mark in the appropriate box to indicate whether the examination did or did not reveal evidence of hypertension.
- 8. Signature: The physician, certified advanced registered nurse, or Physician Assistant shall sign and print his or her name and enter the examination date.
- License Number: Enter the physician, certified advanced registered nurse practitioner, or physician assistant's license number.
  - Licensing State: Enter the state in which the physician, certified advanced registered nurse practitioner, or physician assistant is licensed
- Professional Address: Enter the physician, certified advanced registered nurse, or physician assistant's professional address.



# **PATIENT INFORMATION**

Incorporated by Reference in Rule 11B-27.002(1)(d), F.A.C.



CJSTC 75A

1.	Applicant's Name:		
	Last First	MI	
2.	Applicant's Address:  Street, Apt. or Post Office Box Number City		
3.	· · · · · · · · · · · · · · · · · · ·	State	Zip Code
ა.	Last Four Digits of Social Security Number: Phone:		
4.	Hiring Agency: 5. Position Applied For:	3.	
٦.	•		
Ple	TO BE COMPLETED BY THE EXAMINING PHYSIC ase note the presence of eyeglasses, contact lenses, hearing aids, or devices such as braces, supports,		prostheses.
1. (	Gender: 2. Height (in inches): 3. Weight (pounds):	4. Blood Pressu	re:
5. I	Resting Pulse:(please note any irregularity) 6. Oral Temperature: _		
	Resting Respiratory Rate: 8. Corrected Visual Acuity: Right Eye:		
	Physical Examination. Please check Normal or Abnormal after each entry and make comments at the b		
		Normal	Abnormal
Co	olor Perception		
	stimated Field of Vision		
	stimated Auditory Acuity		
	ead, Eyes, Ears, Nose, Throat, Neck, and Thyroid Gland norax and Lungs		
	eart		H
	odomen		
Sk	tin	片	
Ne	eurologic		H
Sp	pine		
	ktremities		
	ental Status		
	ectrocardiogram inalysis		
	omplete Blood Count		
	ood Chemistry Panel		
10.	Comments:		
 11.	Results of tuberculosis skin test:		
	Sections 112.18 and 943.13, F.S. requires agency knowledge of the following three pre-existing conditions	ons. However thee	e autcomes do not
	statutorily disqualify the applicant from employment. Accordingly, please respond to the following: In m	ny professional opini	on, this examination:
	A. Did or did not reveal evidence of tuberculosis.		
	B. Did or did not reveal evidence of heart disease.		
	C. Did or did not reveal evidence of hypertension.		

# **INSTRUCTIONS FOR COMPLETING FORM CJSTC-75A**

Please type or print in black or blue ink and use capital and small letters to write names and addresses.

# **GENERAL INSTRUCTIONS**

This form or an equivalent form is to be provided to the examining physician, certified advanced registered nurse practitioner, or physician assistant to use when conducting a physical examination and shall be used in conjunction with the Physician's Assessment form CJSTC-75 or an equivalent form.

Upon completion of the physical, a completed copy shall be provided to the applicant or employing agency.

# Employing Agencies Instructions for Completing Form CJSTC-75A

- Applicant's Name: Enter the applicant's full legal name.
- 2. Applicant's Address: Enter the applicant's home address.
- Social Security Number (optional): Enter the last four digits of the applicant's social security as in this example: 000-00-0000.
- 4. Hiring Agency: Enter the hiring agency's name.
- Position Applied For: Enter one of the following disciplines: Law enforcement, correctional, or correctional probation.

# Physician's Instructions for Completing Form CJSTC-75A

Note: Indicate the presence of supportive devises by specifying on the provided lines.

- I. Gender: Enter the sex of the applicant.
- 2. Height: Enter the height of the applicant in inches.
- 3. Weight: Enter the weight of the applicant in pounds
- 4. Blood Pressure: Enter the applicant's systolic and diastolic blood pressure rate.
- Resting Pulse: Enter the applicant's resting pulse rate. Note any irregularities.
- Oral Temperature: Enter the applicant's oral temperature.
- 7. Resting Respiratory Rate: Enter the applicant's resting respiratory rate.
- 8. Corrected Visual Acuity Enter the applicant's corrected visual acuity of the right and left eye.
- Physical Examination. Enter NORMAL or ABNORMAL in the boxes that details the tests and physical examination of the applicant.
- 10. Comments: Enter any additional comments.
- 11. Results of the Tuberculosis Skin Test: Enter the applicant's results of the Tuberculosis Skin Test.
- 12. Sections 112.18 and 943.13, Florida Statutes, require agency knowledge of the following three pre-existing conditions for potential future disability claims. These outcomes are not disqualifying for employment.
  - A. Place a check mark in the appropriate box to indicate whether the examination did or did not reveal evidence of tuberculosis.
  - B. Place a check mark in the appropriate box to indicate whether the examination did or did not reveal evidence of heart disease.
  - C. Place a check mark in the appropriate box to indicate whether the examination did or did not reveal evidence of hypertension.



Florida Department of Law Enforcement

# PHYSICAL FITNESS ASSESSMENT

Incorporated by Reference in Rule 11B-35.001(11)(d)14., F.A.C.



**CJSTC** 75B

1.	Applicant	s Name:		1000	
2.	Applicant	s Address:	Last	First	MI
3.					
4.					
5.	The Appli	cant is Requesting A	dmission Into a Basic Recruit	Training Program for One of the Following Discip	lines:
	Law Enfor		Correctional	Correctional Probation	
6.	activities:				ng program (BRTP) is required to participate in the following
	train to th	ng requires firing a ha e chemicals oleo-resir	andgun and long gun creating ex n capsicum (OC) and/or orthochlo	posure to lead. Defensive tactics training requires s robenzal-malonotrite (CS).	inal Justice Standards and Training Commission. Firearm ustained physical exertion and chemical agent contamination
	B. Phys	ical Fitness Condit ving measures:	ioning and Physical Fitness T	esting: A BRTP student shall participate in phys	ical fitness conditioning and a fitness test and includes the
	•	Vertical Jump	One Minute Sit Ups	300 Meter Run     Max	imum Push Ups • 1.5 Mile Run/Walk
	C. The	training center direc	tor has attached the training so	chools physical fitness conditioning program: Ye	es 🗌
				E COMPLETED BY THE APPLICA	
7.	respiratory (lung) func pressure),	amination of the BRTI disorder, emphysema ion, chronic obstruct epilepsy, grand mal	P and could possibly be aggrava a (loss of elasticity/thinning of lu ive pulmonary disease, coronary or petite mal (seizures), pernicio	ted to a severe degree during the contamination: Fing tissues), bronchial asthma, x-ray evidence of pit (heart) artery disease, cerebral (brain) blood yess	considerations that may restrict participation in the chemical decent eye surgery, heart problems, panic disorder or stress neumoconiosis (black lung), evidence of reduced pulmonariel disease, severe or progressive hypertension (high blood abetes (any form), pueumomediastinum gap (air in the sar
8.	BRTP Student Certification. I certify that I have reviewed the above information and I to or do not have any medical restrictions that would prevent me from participating in the basic recruit training program activities outlined in item numbers 6, 6A, and 6B above.				
9.	Student's	Printed Name:			
10.	Student's	Signature:	Tanana uja		Date:
11.					
		**	*******TO BE COM	PLETED BY THE EXAMINING P	HYSICIAN*******
12.	Rule 11B-3 restrictions	Attestment. The 5.001(11)(d)14., F.A. that would prevent the	above applicant is seeking C., requires a complete physica e applicant from performing the r	entry into a law enforcement, correctional, o	r correctional probation basic recruit training program determine whether there are any medical or physiological baye. Disabilities impairment or limitations identified by the
	l here	by attest that I have e ers 6, 6A, and 6B abo	examined the above named appli ove.	cant and find him or her CAPABLE of participating in	n the basic recruit training program activities indicated in item
	l here	by attest that I have enumbers 6, 6A, and 6	examined the above named applic 3 above.	cant and find him or her NOT CAPABLE of participa	ting in the basic recruit training program activities indicated in
13.		Certified Advanced titioner, or Physicial	Registered n Assistant's Signature	Printed Name	Examination Date
14.					
	Physician,	Certified Advanced	Registered Nurse Practitioner,	or Physician Assistant's License Number	Licensing State
15.	Physician.	Certified Advanced	Registered Nurse Practitioner	or Physician Assistant's Professional Address	
16.			ignee's Printed Name:	THE TRAINING CENTER DIRE	CIUR OR DESIGNEE*******
, 0.					
Cuan		Training Co	ignee's Signature:		Date:

# **INSTRUCTIONS FOR COMPLETING FORM CJSTC-75B**

A basic recruit student approved to enter a basic recruit training program (BRTP) shall review and complete form CJSTC-75B to indicate the presence of any medical conditions that may prevent participation in the Physical Fitness Program and Chemical Agent Contamination of the BRTP. A copy of the Physical Fitness Program for law enforcement, correctional, or correctional probation discipline shall be attached to this form for the student to review.

- 1. Applicant's Name. Enter the applicant's last name, first name, and middle initial.
- 2. Applicant's Address. Enter the applicant's current address, city, state, and zip code.
- 3. Applicant's Social Security Number. Enter the last four digits of the applicant's social security number as in this example: 000-00-1234.
- 4. Training School Name. Enter the name of the Commission-certified criminal justice training school where the applicant is enrolled.
- 5. Basic Recruit Training Program Discipline. Place a check mark in one of the box(es) for the law enforcement, correctional, or correctional probation discipline for which the applicant is requesting admission.
- 6. Student Participation in Basic Recruit Training Program Activities. Defensive Tactics (includes chemical agent contamination), Firearms, and Physical Fitness Conditioning and Physical Fitness Testing: High-liability training in defensive tactics, firearms, and chemical agent contamination is a component of the curriculum mandated by the Criminal Justice Standards and Training Commission and participation in the activities is a requirement for successfully completing a BRTP. There is no pass or fail at this time. The test results for each of the five required tests will be recorded on the Academy Physical Fitness Standards Report, form CJSTC-67A as "I" if the student did not perform the test component or "D" if the student was dismissed from the basic recruit training program.
  - A. Defensive Tactics and Firearms Training. Firearms training requires firing a handgun and long gun creating exposure to lead. Defensive tactics training requires sustained physical exertion and chemical agent contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrite (CS).
  - B. Physical Fitness Conditioning and Physical Fitness Testing. The Physical Fitness Test includes the following measures and are defined as follows:
    - Vertical Jump. This measures leg power by measuring how high a person jumps.
    - One Minute Sit Ups. This measures abdominal, or trunk, muscular endurance. While lying on his or her back, the student will be given one minute to do as many bent-leg sit ups as possible.
    - 300 Meter Run. This measures anaerobic power, or the ability to make an intense burst of effort for a short time period or distance. This component consists of sprinting 300 meters as fast as possible.
    - Maximum Push Ups. This measures the muscular endurance of the upper body. This component consists of doing as many push ups as possible until muscular failure. Males are required to perform the standard push-up and females have the option to perform the standard or modified push-up.
    - 1.5 Mile Run/Walk. This measures aerobic power or cardiovascular endurance (stamina over time). To complete this component, the student runs or walks a distance
      of 1.5 miles as fast as possible.
  - C. A physical fitness conditioning program developed by the training school shall be attached to form CJSTC-75B prior to the student's examination by a physician, certified advanced registered nurse practitioner, or the physician's assistant.
- Medical Conditions Regarding Chemical Agent Contamination. The student shall review the listed medical conditions and list other conditions that may restrict him or her from
  participating in Chemical Agent Contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrite (CS).
- 8. Basic Recruit Training Program Activities Certification. The student shall check the appropriate box to indicate if he or she does or does not have a medical condition that would restrict participation in the BRTP activities indicated in item numbers 6, 6A, and 6B of this form.
- 9. Student's Printed Name. The student shall print his or her first name, last name, and middle initial.
- 10. Student's Signature and Date. The student shall provide a signature and date to verify the information provided by the student is true and correct.
- 11. **Prior Exposure to Chemical Agent Contamination.** The student shall Indicate in the appropriate box if he or she has been previously exposed to chemical agent contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrite (CS), and shall attach supporting documentation of such contamination.
- 12. Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Attestment. The physician shall check the appropriate box to indicate if the student is capable or not capable of participating in the BRTP activities indicated in item numbers 6, 6A, and 6B of this form.
- 13. Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Signature, Printed Name, and Examination Date. The physician shall complete this item to verify his or her attestment to item number 12 of this form.
- 14. Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's License Number and Licensing State. The physician shall complete this item to verify his or her valid license number and licensing state.
- 15. Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Professional Address. The physician shall print his or her complete professional address.
- 16. Training Center Director or Designee's Printed Name, Signature and Date. The training center director or designee who signs this form shall print his or her legal first and last name. The training center director or designee shall sign and date this form.

# **PATIENTS PERSONAL HISTORY**

Patient No. Date

HP Applicant	

Confidential Record: Ir	nformation contained	d here will not be relea	ased except when y	ou have authoriz	ed us to do s	50.
Patient Name			Person to notify	in case of emerg	ency	
Address			Name			
City State Zip			Address			
Date of Birth			City State Zip			
Home Phone			Work Phone			
Work Phone			Home Phone			
Sex Male Fe	emale Marital Status		Relationship			
Do you have or had e	xperienced any of the	following? If so please i	ndicate when	• · · · · · · · · · · · · · · · · · · ·		
Stroke		Migraine		Goiter		
Cancer		Asthma		Arthritis		
High Blood Pressure		Hay Fever		Colitis		
Tuberculosis		Bleeding Tendency		Nervous	Breakdown	
Diabetes		Heart Attack		Rheuma	tic Heart	
Leukemia		Stomach Ulcers		Insanity		
Epilepsy		Kidney Disease		Congenital Heart		
Suicide					L	
PERSONAL HABITS	1 Sag					
YES NO Do yo	ou regularly smoke?	Cigarettes	Pipe	Cigars	11	
YES NO Do yo	u regularly drink over	6 cups of coffee per day?		Ligars	How many y	ears?
YES NO Do yo	u regularly drink alcoh	ol? If so, how much per	day? (1 oz. 2 oz. 1 bott	tle. 2 bottles)		
YES NO Do yo	u have difficulty in fall	ing asleep?				
MEDICATIONS:						
Aspirin, Bufferin, Anacin	□YES	□NO	Weight reducing pills	5	Tyre r	
Blood pressure pills	YES	□NO	Blood thinning pills	L	YES [	
Cortisone	YES	□NO	Dilantin	L	YES [	]NO
Cough medicine	YES	□NO	Shots	L	YES [	NO
Digitalis	YES	NO	Water pills	[_	□YES [	_NO _NO
Hormones	YES	□NO	Antibiotics			NO 
Insulin or diabetic pills	YES	□NO	Barbiturates		□\ES [	 
Iron or poor blood medicati		Пио	Birth control pills	L	اردع ل اردع آ	_lno _lno
Laxatives	YES	NO	Phenobarbital	L F	\YES [	NO
Sleeping pills	YES	□NO	Other drugs not listed	d L	YES [	 
Thyroid medicine	YES	□NO	Tranquilizers	_		

Write 1	he names	s and year of any operations which you have h	nad.
Name	any drugs	s to which you are allergic.	
Name :	any other	allergies you may have. (food, insects, skin, e	etc.)
Write t	he names	s of any disease you have had which required	hospitalization.
Seriou	s illnesses	which you have had. (not requiring hospitali	ization)
Seriou	s Injuries	or accidents.	
	nave had a	a change in bowel habit recently wing:	. When or since when?
YES	□NO	Cramps in the abdomen?	when of since when
YES	□NO	Alternating diarrhea and constipation?	
YES	NO	Pain during or after bowel movement?	
YES	NO	Mucous in the stool?	
YES	□NO	Blood in the stool?	
YES	□NO	Ribbon-like stool?	
YES	□NO	Black stool?	
YES	NO	Required use of strong laxatives or enemas?	
Have y	ou had?		When or since when?
YES	NO	Burning when urinating?	
YES	NO	Loss of control of bladder?	
YES	NO	Blood in the urine?	
YES	NO	Dark colored urine?	1
YES	NO	Trouble starting to urinate?	
YES	NO	Trouble holding the urine?	
YES	NO	Getting up frequently at night?	
YES	NO	Passed a kidney stone?	

Have you recent	ly had?		When or since when?
YES NO	Pains in calves while walking?	in control control and the control of the control o	
YES NO	Cramps in legs at night?		
YES NO	Pain in the big toe?		
YES NO	Varicose veins?	.,	
YES NO	Phlebitis or inflamed leg veins?		
YES NO	Swelling in the ankles?		
To be answered	by MEN only. Have you ever had?		
YES NO	Loss of sexual activity? For how long?		
YES NO	Treatment for genitals?		
YES NO	Discharge from penis?		
YES NO	Hernia ( rupture)?		
YES NO	Prostate trouble?		
Describe any me	dical conditions ( past or present) that could aff	ect your training	g or performance as an L.E. Officer
To be answered	by WOMEN only.		•
YES NO	Are you having regular monthly menstrual periods?		
YES NO	Have you ever had bleeding between your periods?	When	?
YES NO	Do you have very heavy bleeding with your periods?		?
YES NO	Do you feel bloated and irritable before your period?		
YES NO	Are you now on or have you ever taken the birth cont	ol pill? When	?
YES NO	Have you ever had a miscarriage?		?
YES NO	Have you ever had a discharge from the nipple of you	breast? When	?
YES NO	Do you regularly have the cancer test of the cervix?		of last test:
How many children	born alive	How	many miscarriages?
How many still birth	s?	How r	many cesarean operations?
How many prematu	re births?	Any co	omplication of pregnancy
Date of last menstru	al period		
To be answered b	y MEN & WOMEN.		
YES NO	Do you frequently have severe headaches? (If YES, an	swer the following)	
YES NO	Do they cause visual trouble?		
YES NO	Do they occur on one side of the head?		
YES NO	Do they awaken you at night from sleep?		
YES NO	So they feel like a tight hat band?		
YES NO	Do they hurt most in the back of the head and neck?		
YES NO	Does aspirin relieve them?		

NO	Have you ever fainted?	YES	□NO	Have you ever had a convulsion?
NO	Spells of dizziness?			Double vision?
NO	Spells of weakness of arms or legs?			Pains in ear?
NO	Ringing in ears	YES	□NO	Nosebleeds?
NO	Do you frequently have bleeding gums?	YES	NO	Do you frequently have a sore tongue?
□NO	Do you frequently have trouble swallowing?	YES	□NO	Do you frequently have nausea and
□NO	Do you frequently have hoarseness?			vomiting?
ou ever h	ad shortness of breath?			
□NO	Doing your usual work?	YES	□NO	Which causes you to cough?
□NO	Climbing a flight of stairs?	☐YES	□NO	Accompanied by wheezing?
□NO	Which awakens you at night?	☐YES		Have you ever coughed blood?
NO	Do you have a chronic cough?	YES	NO	Do you cough up much sputum?
ou ever ha	ad shortness of breath?			
∏ио	Doing your usual work?			
   NO	Climbing a flight of stairs?			
□NO	Which awakens you at night?			
□NO	Do you have a chronic cough?			
ou ever ha	nd chest pain or tightness in the chest which begins w	hen:		
□NO	When exerting yourself?	YES	□NO	Radiates down the arm?
□NO	When walking against a wind?	YES	□NO	Disappears if you rest?
NO	When walking up a hill?	YES	□NO	Occurs only at rest?
□NO	After a heavy meal?	YES	□NO	When walking fast?
□NO	When upset or excited?	YES	□NO	When walking in cold weather?
□NO	Palpitations	_	ve chest pai	n or tightness please explain
NO	Do you sleep on more than one pillow?			
ou recently	y had pain in the stomach which:			
NO	Occurs 1 - 2 hours after a meal?			
NO	Is brought on by eating fried foods, gassy foods?			
□NO	Awakens you at night?			
NO	Is relieved by antacid medications?			
NO	Is relieved by antacid medications?			
 No	Is relieved with milk or eating?			
No	Occurs while eating or immediately after?			
 NO	Loss of appetite?			
	NO N	NO Spells of dizziness?  NO Spells of weakness of arms or legs?  NO Ringing in ears  NO Do you frequently have bleeding gums?  NO Do you frequently have trouble swallowing?  NO Do you frequently have hoarseness?  Vou ever had shortness of breath?  NO Doing your usual work?  NO Climbing a flight of stairs?  NO Which awakens you at night?  NO Doing your usual work?  NO Ulimbing a flight of stairs?  NO Which awakens you at night?  NO Which awakens you at night?  NO When exerting yourself?  NO When exerting yourself?  NO When walking against a wind?  NO When walking up a hill?  NO After a heavy meal?  NO When upset or excited?  NO Palpitations  NO Do you sleep on more than one pillow?  Ou recently had pain in the stomach which:  NO Occurs 1 - 2 hours after a meal?  NO Is brought on by eating fried foods, gassy foods?  NO Awakens you at night?  NO Is relieved by antacid medications?  NO Is relieved with milk or eating?  NO Is relieved with milk or eating?  NO Occurs while eating or immediately after?	NO Spells of dizziness? YES NO Spells of weakness of arms or legs? YES NO Ringing in ears YES NO Do you frequently have bleeding gums? YES NO Do you frequently have trouble swallowing? YES NO Do you frequently have hoarseness?  YOU ever had shortness of breath? NO Doing your usual work? YES NO Climbing a flight of stairs? YES NO Which awakens you at night? YES NO Do you have a chronic cough? YES YOU ever had shortness of breath? NO Doing your usual work? NO Do you have a chronic cough? YES YOU ever had shortness of breath? NO Do you have a chronic cough? YES YOU ever had chest pain or tightness in the chest which begins when: NO When walking against a wind? YES NO When walking up a hill? YES NO When walking up a hill? YES NO When upset or excited? YES NO Palpitations If you had pain in the stomach which: NO Occurs 1 - 2 hours after a meal? NO Is brought on by eating fried foods, gassy foods? NO Awakens you at night? NO Is relieved by antacid medications? NO Is relieved by antacid medications? NO Is relieved with milk or eating? NO Occurs while eating or immediately after?	NO Spells of dizziness? YES NO Spells of weakness of arms or legs? YES NO Ringing in ears YES NO Ringing in ears YES NO Do you frequently have bleeding gums? YES NO Do you frequently have trouble swallowing? YES NO NO Do you frequently have trouble swallowing? YES NO NO Do you frequently have hoarseness?  **YOU ever had shortness of breath?**  NO Doing your usual work? YES NO Climbing a flight of stairs? YES NO NO Which awakens you at night? YES NO Do you have a chronic cough? YES NO Climbing a flight of stairs? NO Doing your usual work? NO Doing your usual work? NO Doing your usual work? NO Doing your aud work? NO Doing your all work? NO Doing your all work? NO Which awakens you at night? YES NO When walking a flight of stairs? NO When walking up a hill? YES NO NO When upset or excited? YES NO NO Palpitations If you have chest pair NO Do you sleep on more than one pillow?  **OU eveently had pain in the stomach which:**  NO Occurs 1 - 2 hours after a meal?  NO Is brought on by eating fried foods, gassy foods?  NO Awakens you at night?  NO Is relieved by antacid medications?  NO Is relieved with milk or eating?  NO Is relieved with milk or eating?



# FLORIDA HIGHWAY PATROL PHYSICAL ABILITIES TEST INSTRUCTIONS

The Physical Abilities Test (PAT) was designed to assess physical attributes which reflect core enabling knowledge, skills and abilities and essential tasks common for law enforcement, corrections and correctional probation officers. The PAT is to be conducted in a continuous flow manner that is time

dependent in order to determine the participant's level of physical condition and aerobic capacity. The PAT measures specific physical abilities through a series of tasks which are listed as follows:

- 1. exiting vehicle/open trunk
- 2. 220 yard run
- 3. obstacle course
- 4. dummy drag
- 5. obstacle course (repeat)
- 6. 220 yard run (repeat)
- 7. dry fire weapon
- 8. place items in trunk/enter vehicle

TASK 1: The test begins with applicant seated in a full size automobile, seat belt on, with hands at the 10 and 2 o'clock position on the steering wheel. Around the applicants waist is a pull away flag belt with flags positioned over each hip. Trunk key is placed in the vehicle glove box which is in the closed position. The vehicle trunk released is not to be used by the applicant. A handgun and a baton/flashlight are positioned in the front center part of the trunk. The trunk is closed and locked. On the command "GO" the stop watch is started and the participant removes hands from the steering wheel, unfastens seat belt, opens glove box and removes key. Exit vehicle (the glove box and door are left open). Move to the back of the vehicle and insert key and unlock and open trunk. Immediately after opening the trunk the participant touches each flag with the opposite hand, from behind the back, and the belt is pulled away (letting the belt fall to the ground). The handgun and the baton/flashlight are removed from the trunk, the trunk is closed with the key remaining in the lock. Move to the bench or stool. Place handgun on the bench or stool, continue to hold flashlight/baton. Immediately proceed with flashlight/baton to the beginning position of the 220 yard run.

TASK 2: While carrying the flashlight/baton the applicant runs 220 yards on a flat surface to the entrance of the obstacle course.

TASK 3: Upon completion of the 220 yard run the applicant passes through the pylons at the entrance of the obstacle portion of the course. Ten feet into the obstacle course the participant must climb over a 40 inch wall, followed by a series of three (24, 12, and 18 inch) hurdles five feet apart, located 10 feet beyond the wall. ten feet beyond the final hurdle the applicant encounters the first of nine pylons in a single row spaced five feet apart. The applicant must serpentine through the pylons. Ten feet beyond the last pylon the participant must craw under a 27 inch high, eight foot long low crawl area after which the applicant stands, moves to the pylons located seven feet beyond the low crawl and drops the flashlight/baton beside one of the pylons. (NOTE: if at any time, the applicant knocks over a hurdle or pylon they immediately stop and repeat that portion of the obstacle.)

TASK 4: the applicant then sprints 50 feet, grabs the 150 pound dummy and drags it 100 feet on a cut grass surface.

TASK 5: Upon completion of the dummy drag the participant sprints back to the pylons, picks up the flashlight/baton and reverses course through the obstacles. After the wall climb the participant moves through the pylons and once again repeats the 220 yard run.

TASK 6: 220 yard run. (Repeat of Task 2)

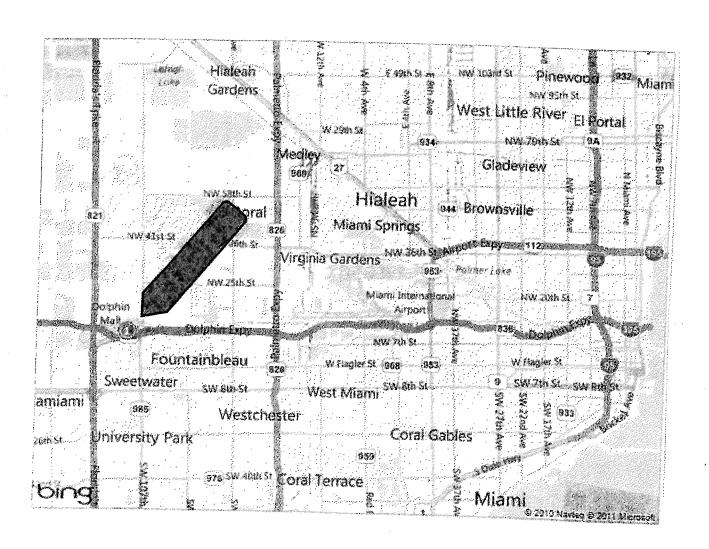
TASK 7: After completing the 220 yard run, the applicant places the flashlight/baton on the bench and picks up the hand gun. Then assumes a proper firing position and fires six rounds each using the dominate, then non-dominant hand.

TASK 8: After the applicant fires the weapon (the trunk is opened) the weapon and flashlight/baton are placed inside the trunk and the trunk is closed. The key is then removed, and the applicant reenters the vehicle, closing the vehicle door, places the key in the glove box, closes the glove box, re-fastens the seat belt and places both hands on the steering wheel, at which time the test ends.

SUCCESSFUL COMPLETION OF THIS TEST IS A MAXIMUM TIME OF SIX MINUTES AND FOUR SECONDS.

# Directions to Florida Highway Patrol Headquarters Troop E 1011 111<sup>th</sup> Ave, Miami, FL 33172 (305) 470-2500

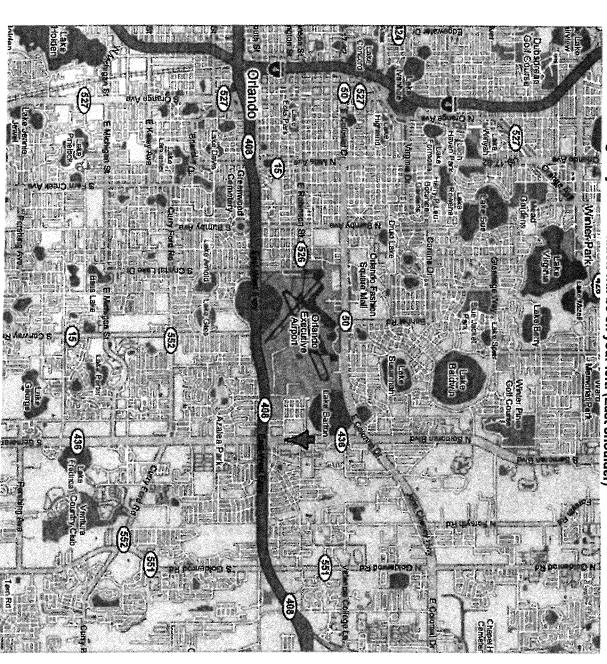
From South bound State Road 821 (Florida Turnpike Extension)
At exit 25A-27, take ramp right for NW 12<sup>th</sup> Street toward Airport/SW 8 Street West
Turn left onto NW 12<sup>th</sup> Street/ Dolphin mall Blvd 0.8 mile
Turn right onto NW 111<sup>th</sup> Ave 0.1 mile
Arrive at 1011 NW 111<sup>th</sup> Ave Miami FL 33172



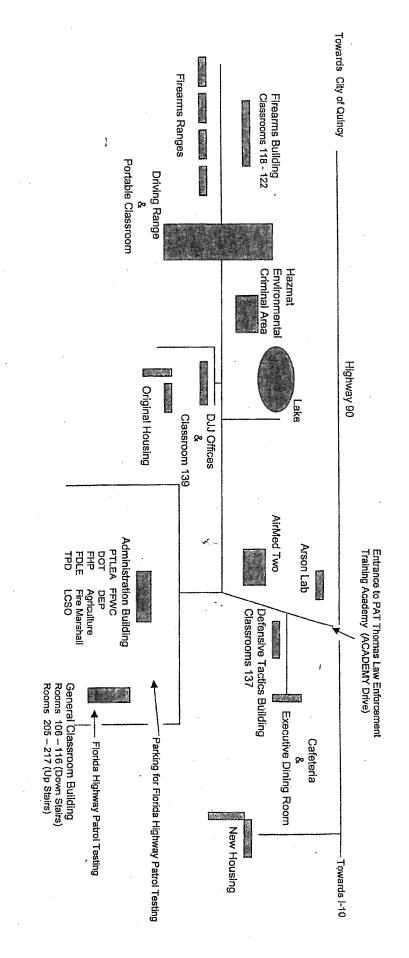
# Directions to Florida Highway Patrol Headquarters Troop D 133 South Semoran Blvd, Orlando FL 32807

From I-4: take I-4 to State Road 408 (East West Expressway). Travel east on State Road 408 to State Road 436 (Semoran Blvd). Exit to State Road 436. Turn left and travel north on State Road 436. The Florida Highway Patrol station will be on your right (East shoulder).

east till State Road 436 (Semoran Blvd). Make a right turn on State Road 436 and travel south. the second traffic signal the Florida Highway Patrol station will be on your left. (East shoulder) From US 441 (Orange Blossom Trail): Take US 441 to State Road 50 (Colonial Drive), Travel east on State Road 50. Continue to travel You will pass two traffic signals. After







# Map of Pat Thomas Law Enforcement Academy Property

Take US 90 west approximately 6.4 miles to Pat Thomas Law Enforcement Academy, the academy is on the left, across from the East Gadsden High School Take I-10 to Exit 192 (US 90).



# FLORIDA HIGHWAY PATROL



### BACKGROUND INVESTIGATORS

### TROOP A

Trooper Laramie Battle 6030 CR 2321 Panama City FL 32404 laramiebattle@flhsmv.gov Wk: (850) 873-7033

### TROOP B

Trooper Michael Cagle 1350 US Hwy 90 West Lake City FL 32055 michaelcagle@flhsmv.gov Wk: 386-758-0499

### TROOP C

Trooper Stanley Rice 11305 N. McKinley Drive Tampa FL 33612 stanleyrice@fihsmv.gov Wk: (813) 558-1817

# TROOP D

Trooper Darryl Davis 133 S Semoran Blvd Suite A Orlando FL 32807 darryldavis@flhsmv.gov Wk: (407) 249-6474

### TROOP E

Trooper Benjamin Hollinger/Trooper Mike Brown 1011 NW 111Ave Miami FL 33172 benjaminhollinger@flhsmv.gov benjaminhollinger@flhsmv.gov Wk: (305) 513-3466

# TROOP F

Trooper Kenneth Watson 4010 S Tamiami Trail Venice, FL 34293 kennethwatson@flhsmv.gov Wk: (941) 492-5856

# TROOP G

Trooper Michael Elder 7322 Normandy Blvd Jacksonville FL 33205 michaelelder@flhsmv.gov Wk: (904) 693-5050

# TROOP L

TBA
Bldg 9330 94 MM Florida's Turnpike, Lake Worth FL 33467
TBA @flhsmv.gov
Wk: (561) 357-4129

Trooper Elliott Rosen 14190 W State Road 84 Davie, FL 33325 elliottrosen@flhsmv.gov Wk: (954) 837-4016

### TROOP Q

Captain George Crotta 2900 Apalachee Pkwy MS 49 Tallahassee FL 32399 georgecrotta@flhsmv.gov Wk: (850) 617-2315

### RECRUITER

Sergeant Mellow Scheetz 2900 Apalachee Pkwy MS 49 Tallahassee FL mellowscheetz@flhsmv.gov Wk: (850) 617-2336

# POLYGRAPH SECTION

Lieutenant Richard Tullis 2900 Apalachee Pkwy MS 42 Tallahassee FL 32399 Richardtullis@flhsmv.gov Wk: (850) 617-2279

Lieutenant Robert Sierra 1011 NW 111 Ave Miami FL 33172 robertsierra@flhsmv.gov WK: (305) 513-3461

Lieutenant Bruce Doras 10041 Daniels Parkway Ft Myers FL 32913 brucedoras@flhsmv.gov Wk: (239) 340-1730

Lieutenant Lenita King PO Box 613069 Ocoee FL 34761 Wk: (407) 264-3239 LenitaKing@flhsmv.gov

Lieutenant James Tillett 3001 Waterfield Circle Lakeland FL 33803 Wk: (863) 413-2024 jamestillett@flhsmv.gov